

[Travel Reimbursements](#) [1]

Each campus has a different way of processing travel reimbursements. For per diem travel reimbursement, please consult with your home campus guidelines.

It is important to discuss reimbursements with your program. Keep the following questions in mind:

- Will they cover costs incurred for phone and computer access?
- What is the [per diem rate in the area](#) [2] you will be staying?
- Does your campus have an app for submitting receipts as you travel?
- Do you need to submit hard copies or only originals?

The controller's office at your campus has final say in what will be covered. See the [Campus Directory](#) [3] for contact information.

Additional Tools and Resources

- [UC Systemwide Travel Regulations](#) [4]
- [UCSF Travel Voucher](#) [5]
- [UC Davis Travel Voucher](#) [6]
- [UCOP Travel Reimbursement Quick Guide](#) [7]
- [UCSD Travel Voucher](#) [8]
- [Berkeley Travel Site](#) [9]

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Links

[1] <https://www.ucgo.org/travel-reimbursements>

[2] https://aoprals.state.gov/web920/per_diem.asp

[3] <https://www.ucgo.org/campus-acct-and-fin-mngt-contacts>

[4] <http://policy.ucop.edu/doc/3420365/BFB-G-28>

[5] <https://controller.ucsf.edu/forms/accounts-payable/travel/travel-expense-voucher-tev>

[6] <http://travel.ucdavis.edu/forms.cfm>

[7] <http://www.ucop.edu/business-resource-center/services/travel-and-entertainment/travel-reimbursement.html>

[8] <http://blink.ucsd.edu/sponsor/BFS/divisions/ipps/travel/forms.html>

[9] <http://travel.berkeley.edu/understand-policy/travel-policy-nutshell>